

Horseheads Implementation Team Strategy Session

Meeting Summary

Team:	Implementation Team	Minutes Taker:	Kim Malone
Date:	September 24, 2012	Facilitator(s):	Shawn McDonough / Kim Malone
Time:	4:00 – 5:30 p.m.	Location:	Multi-Media Center
Present: Virginia Abrunzo, Gerald Altilio, Anne Marie Bailey, Lisa Earley, Angie Eck, Nicole Elston, Kelli French, Jay Hillman, Ronald Holloway, Stacey Huftalen, Deb Jay, Brian Lynch, Kim Malone, Cynthia Massey, Shawn McDonough, Gregg Moyer, Christine Murphy, Laurie Pica, Jan Przybylski, Elizabeth Scaptura, Patricia Sotero, Kris Wilson, Tanya Winkky, Jean Yorio			

Item	Discussion/Notes								
1. Welcome <ul style="list-style-type: none"> • Agenda Review/Materials 	- Members were introduced and new members were welcomed								
2. Operational Guidelines <ul style="list-style-type: none"> • Review Revisions for 2012-2013 	- Guidelines were presented with the new wording voted on during the 2011-2012 school year stating that the IT will meet monthly for 1 ½ hours								
3. Calendar of Work <ul style="list-style-type: none"> • Review monthly work for 2012-2013 	- 2012-2013 focus will be on the CES/DPS and Student Achievement								
4. Year Two and Year Three Targets <ul style="list-style-type: none"> • Celebrate/Reflect on Year Two Targets • Review Year Three Targets • Discuss recommendations to BOE 	- IT reviewed year two and year three targets - SA SI # 2: IT needs to think about giving a new charge to the 21 st Century Sub Committee about determining what the interdisciplinary project will look like - B&F SI # 4: Keep in year three document even though it is completed so that we continue the work - CE&W SI #1, KI #3: IT Site team members need to bring this back to building site teams to review this year as it will be a goal for Site Teams to work on during 2013-2014 school year <u>VOTING RESULTS:</u> - SA SI # 1: All members approved the goal in Part (c) for the 2011-2012 school year as 57% - CE&W SI #1: All members approved the new wording - SA SI #1: All members approved the new wording - CR&P SI #4: All members approved the new wording - PD&DC SI # 2: All members approved the new wording								
5. Closure <ul style="list-style-type: none"> • Good of the Order • Action Items: <ol style="list-style-type: none"> 1. Set up Survey Sub-Committee Meeting • Next Meeting: October 22nd • Future Meeting Dates: <table style="margin-left: 20px; border: none;"> <tr> <td>November 26th</td> <td>April 22nd</td> </tr> <tr> <td>January 28th</td> <td>May 20th</td> </tr> <tr> <td>February 25th</td> <td>June 3rd</td> </tr> <tr> <td>March 25th</td> <td></td> </tr> </table> 	November 26 th	April 22 nd	January 28 th	May 20 th	February 25 th	June 3 rd	March 25 th		- Tentative dates for DPS – Nov. 5 th through Nov. 12 th - Tentative dates for CES – Nov. 13 th through Nov. 30 th - Survey Sub-Committee will meet @ 4:00pm on Oct. 4 th to discuss the final preparations for administering the DPS/CES
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